

March 27, 2023  
Gladstone, MI  
6:00 PM

## **GLADSTONE CITY COMMISSION REGULAR MEETING MINUTES**

**PRESENT:** Mayor Joe Thompson, Commissioner Judy Akkala, Brad Mantela and Greg Styczynski  
**ABSENT:** Commissioner Robert Pontius – Excused

Mayor Thompson called the meeting to order, gave the invocation followed by the Pledge of Allegiance. Clerk Kim Berry called the roll.

Mayor Thompson opened the public hearing on proposed Fiscal Year 2023-2024 Budget at 6:02 PM to receive public input. There being no public present Mayor Thompson closed the public hearing. Motion by Commissioner Mantela; seconded by Commissioner Styczynski to approve the Fiscal Year 2023-2024 Budget as presented.

Commissioner Mantela	Yes
Commissioner Pontius	Absent – Excused
Commissioner Styczynski	Yes
Commissioner Akkala	Yes
Mayor Thompson	Yes

**MOTION CARRIED**

Mayor Thompson opened the public hearing on proposed Ordinance No. 2023-627 at 6:04 PM to receive public input. There being no public present Mayor Thompson closed the public hearing. Motion by Commissioner Mantela; seconded by Commissioner Akkala to approve:

### **CITY OF GLADSTONE, DELTA COUNTY ORDINANCE NO. 2023-627**

#### **AN ORDINANCE TO AMEND ARTICLE VI FLOOD DAMAGE PREVENTION DIVISION 2 ADMINISTRATION AND ENFORCEMENT OF THE CITY OF GLADSTONE CODE OF ORDINANCES BY REVISING CHAPTER 30 LAND DEVELOPMENT REGULATIONS TO ADDRESS FLOODPLAIN MANAGEMENT PROVISIONS OF THE STATE CONSTRUCTION CODE**

**The City of Gladstone ordains and is hereby ordained by the authority of the same as follows:**

**Section 1:** The City of Gladstone ordains that Sec. 30-291 of Article VI, Division 2 is amended as follows:

**Sec. 30-291. - AGENCY DESIGNATED.**

Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the ~~Community Development Department~~ Building/Zoning Administrator for Delta County is hereby designated as the enforcing agency to discharge the responsibility of the City of Gladstone under Act 230, of the Public Acts of 1972, as amended, State of

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Michigan. The ~~City of Gladstone~~ Delta County assumes responsibility for the administration and enforcement of said Act throughout the corporate limits of the community adopting this ordinance.

**Section 2:** The City of Gladstone ordains that Sec. 30-267 of Article VI, Division 1 is amended as follows:

Sec. 30-267. - Basis for establishing the areas of special flood hazard.

(a) Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.

(b). DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) entitled “Flood Insurance Study for Delta County, All Jurisdictions” and dated March 7, 2023 and the Flood Insurance Rate Maps (FIRMs) panel numbers included on Index Panels 26041CIND1B and 26041CIND2B, effective March 7, 2023 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the “Flood Hazards” section of Table R301.2(1) of the Michigan Residential Code.

**Section 3: MOST RESTRICTIVE STANDARDS.** If another ordinance contains standards inconsistent with the provisions of this ordinance, the most restrictive standards shall apply.

**Section 4. PUBLICATION.** This ordinance shall be effective after legal publication and in accordance with the provisions of the Act governing same.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2023.

This ordinance duly adopted on \_\_\_\_\_ at a regular meeting of the Gladstone City Commission and will become effective on \_\_\_\_\_.

Signed on \_\_\_\_\_ by \_\_\_\_\_, Joe Thompson, Gladstone Mayor

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Attested on \_\_\_\_\_ by \_\_\_\_\_, Kimberly Berry, Gladstone City Clerk

Introduced: 03-13-2023

Published: 03-17-2023 Daily Press & 03-19-2023 UP Action News & [www.gladstonemi.org](http://www.gladstonemi.org)

Public Hearing: 03-27-2023

Adopted:

Published:

Effective:

Commissioner Mantela	Yes
Commissioner Pontius	Absent – Excused
Commissioner Styczynski	Yes
Commissioner Akkala	Yes
Mayor Thompson	Yes

MOTION CARRIED

Motion by Commissioner Akkala; seconded by Commissioner Styczynski to approve the consent agenda as presented.

MOTION CARRIED

A City Commission work session tour of the existing Department of Public Works facility was held at 4:00 PM today. Discussion was held regarding the tour and the need for a new facility.

Motion by Commissioner Mantela; seconded by Commissioner Styczynski to approve using Sanders & Czapski Associates for architectural and structural services not to exceed, lump sum amount of \$23,500.00 to work with Manager Eric Buckman and staff to develop in 2023 a funding mechanism to build a new facility.

MOTION CARRIED

Motion by Commissioner Mantela; seconded by Mayor Thompson to approve the budget amendments as presented:

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22/23 Budget Amendments  
March 27, 2023  
General Fund

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
101-000-432-003	In Lieu of Taxes-Waterview Apt 1	\$0	\$2,589	\$2,589	
101-000-540-000	Other Grants	\$0	\$3,000	\$3,000	P&R Mini Grant
101-000-573-000	Local Community Stabilization Fund	\$10,500	\$13,608	\$3,108	
101-000-632-001	Gravel Sales	\$30,000	\$5,000	-\$25,000	Crushing expense went to Local Street Fund
101-000-634-002	Cemetery Lot Sales	\$18,000	\$26,000	\$8,000	Increased Sales
101-000-673-000	Sale of Equipment	\$10,000	\$0	-\$10,000	Didn't Sell Sweeper
100-000-630-008	Recreation Programs	\$1,000	\$7,978	\$6,978	Donation for concrete pad for Pram Shack
101-000-630-011	Besse Concession Stand	\$7,500	\$11,994	\$4,494	
101-000-630-005	Sports Park Concession	\$10,000	\$14,200	\$4,200	
101-000-630-010	Misc. - Parks and Rec.	\$8,500	\$5,378	-\$3,122	2 Memorial Benches not able to install
101-000-631-009	Ordinance Violations	\$1,000	\$4,135	\$3,135	
101-000-631-011	Housing Inspection Fees	\$2,500	\$13,809	\$11,309	Increased Rental Inspections
101-000-674-004	K9 Donations	\$1,500	\$33,968	\$32,468	
101-000-674-019	Donations Soo Line Steam Engine	\$0	\$7,420	\$7,420	
101-000-676-002	Postage, Copies, Office Supplies	\$19,000	\$0	-\$19,000	Changed so revenue is netting against expenses
		<b>\$119,500</b>	<b>\$149,079</b>	<b>\$29,579</b>	

Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
<b>City Commission</b>					
101-101-802-000	Legal Fees	\$3,000	\$40,000	\$37,000	Golf Course
101-101-880-008	Soo Steam Engine	\$0	\$3,335	\$3,335	Offsetting Revenue
101-101-960-003	Misc. Tax Chargebacks	\$0	\$2,896	\$2,896	
101-101-880-001	4th of July	\$32,000	\$50,754	\$18,754	
		<b>\$35,000</b>	<b>\$96,985</b>	<b>\$61,985</b>	
<b>Office Clerk</b>					
101-192-708-000	Unemployment	\$0	\$200	\$200	
101-192-808-000	Telephone	\$0	\$1,000	\$1,000	
101-192-756-000	Computer	\$240	\$4,000	\$3,760	
		<b>\$240</b>	<b>\$5,200</b>	<b>\$4,960</b>	
<b>City Assessor</b>					
101-257-754-000	Postage	\$1,700	\$5,000	\$3,300	Postage Increase
101-257-756-000	Computer	\$4,000	\$7,500	\$3,500	
		<b>\$5,700</b>	<b>\$12,500</b>	<b>\$6,800</b>	

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Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
<b>City Hall</b>					
101-265-702-000	Wages Fulltime Employees	\$0	\$600	\$600	
101-265-751-000	Materials & Supplies	\$8,000	\$9,000	\$1,000	
101-265-759-000	Building Maintenance	\$1,000	\$5,500	\$4,500	Emergency Electrical Work
101-265-970-000	Capital Outlay	\$0	\$10,280	\$10,280	New website
101-265-756-000	Computer	\$6,500	\$14,000	\$7,500	Increase covered by Admin Fees
		<b>\$15,500</b>	<b>\$39,380</b>	<b>\$23,880</b>	
<b>Computer &amp; Copier Expense</b>					
101-274-754-000	Postage	\$10,600	\$0	-\$10,600	Moved to City Hall, Reimb netted
101-274-757-000	Copies	\$8,300	\$0	-\$8,300	
101-271-800-000	Contracted Services	\$100	\$0	-\$100	
		<b>\$19,000</b>	<b>\$0</b>	<b>-\$19,000</b>	
<b>Cemetery</b>					
101-268-702.101	DPW Benefits	\$9,790	\$10,790	\$1,000	
101-268-703.000	Salaries	\$2,500	\$3,500	\$1,000	
101-268-707.000	Temp Employees	\$23,000	\$27,300	\$4,300	
		<b>\$35,290</b>	<b>\$41,590</b>	<b>\$6,300</b>	
<b>K9 Budget</b>					
101-302-735.000	Education & Training	\$2,500	\$20,000	\$17,500	New K9 and New K9 Handler training
		<b>\$2,500</b>	<b>\$20,000</b>	<b>\$17,500</b>	offset by Revenue
<b>Forestry</b>					
101-429-702.000	Wages- Full Time Employees	\$5,000	\$16,000	\$11,000	Ash Tree Removal
101-429-702.101	DPW Benefits	\$3,100	\$15,000	\$11,900	
101-429-707.000	Temp. Employees	\$600	\$1,000	\$400	
101-429-716.000	Defined Contribution Pension Plan	\$750	\$1,650	\$900	
101-429-760.000	Equipment Rentals	\$2,000	\$6,000	\$4,000	
		<b>\$11,450</b>	<b>\$39,650</b>	<b>\$28,200</b>	
<b>DPW Administration</b>					
101-441-702.000	Wages- Full Time Employees	\$5,000	\$8,500	\$3,500	
101-441-702.101	DPW Benefits	\$0	\$8,100	\$8,100	
101-41-705.000	Vacation Pay	\$0	\$2,500	\$2,500	
101-441-707.000	Temp. Employees	\$0	\$650	\$650	
101-441-714.000	Longevity Pay	\$2,500	\$3,800	\$1,300	
101-441-718.000	Health Insurance	\$0	\$9,100	\$9,100	
101-441-726.000	Funeral Pay	\$0	\$1,100	\$1,100	
101-441-735.000	Education & Training	\$300	\$1,360	\$1,060	
101-441-806.000	Natural Gas	\$5,500	\$7,000	\$1,500	
101-441-913.000	Insurance Vehicle	\$2,200	\$4,400	\$2,200	
		<b>\$15,500</b>	<b>\$46,510</b>	<b>\$31,010</b>	

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Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
<b>Motor Equipment Pool</b>					
101-532-702.000	Wages- Full Time Employees	\$65,000	\$70,000	\$5,000	
101-532-702.101	DPW Benefits	\$1,000	\$10,000	\$9,000	
101-532-705.000	Vacation Pay	\$0	\$4,000	\$4,000	
101-532-706.000	Holiday Pay	\$0	\$2,000	\$2,000	
101-532-718.000	Health Insurance	\$0	\$20,000	\$20,000	
101-532-724.000	Sick Pay	\$0	\$2,500	\$2,500	
101-532-751.000	Parts	\$36,000	\$50,000	\$14,000	
101-532-755.000	Gas & Oil	\$25,000	\$50,000	\$25,000	
		<b>\$127,000</b>	<b>\$208,500</b>	<b>\$81,500</b>	
<b>Rec. Administration</b>					
101-752-705.000	Vacation Pay	\$9,000	\$12,000	\$3,000	
101-752-717.000	Defined Benefit	\$14,500	\$19,500	\$5,000	Incorrect Number Budgeted
101-752-724.000	Sick Pay	\$1,200	\$4,000	\$2,800	
101-752-756.000	Computer	\$1,600	\$6,000	\$4,400	Adam's Wages/Fees
101-752-707.000	Temp Employees	\$0	\$6,000	\$6,000	Administrative Assistant Wages
		<b>\$26,300</b>	<b>\$47,500</b>	<b>\$21,200</b>	
<b>Parks</b>					
101-754-702.000	Wages - Full Time Employees	\$22,500	\$28,500	\$6,000	
101-754-702.101	DPW Benefits	\$500	\$5,050	\$4,550	Line Striping
101-754-707.000	Temporary Employees	\$11,000	\$14,500	\$3,500	
101-754-760.000	Equipment Rental	\$1,000	\$3,500	\$2,500	Line Striping
		<b>\$35,000</b>	<b>\$51,550</b>	<b>\$16,550</b>	
<b>Ice Rink</b>					
101-758-702-000	Wages Full Time Employees	\$980	\$27	-\$953	Didn't open Ice Rink & Correct Budget
101-758-707-000	Temporary Employees	\$2,700	\$0	-\$2,700	
101-758-751-000	Materials & Supplies	\$3,500	\$0	-\$3,500	
101-758-755-000	Gas & Oil	\$0	\$700	\$700	
101-758-805-000	Water & Sewer	\$1,250	\$1,000	-\$250	
101-758-806-000	Natural Gas	\$0	\$100	\$100	
101-758-807-000	Electricity	\$2,000	\$500	-\$1,500	
101-758-910-000	Insurance Liability	\$100	\$1,243	\$1,143	
		<b>\$10,530</b>	<b>\$3,570</b>	<b>-\$6,960</b>	
<b>Campground</b>					
101-759-760.000	Equipment Rental	\$0	\$5,800	\$5,800	DPW fill and leveling
		<b>\$0</b>	<b>\$5,800</b>	<b>\$5,800</b>	

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Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
101-761-702-000	Wages - Full Time Employees	\$12,500	\$14,500	\$2,000	Robert Spending More Time There
101-761-707-000	Temporary Employees	\$22,500	\$32,000	\$9,500	Administrative Assistant wages, extra skid instructors
101-761-708-000	Unemployment	\$1,000	\$2,200	\$1,200	
101-761-709-000	FICA	\$950	\$5,000	\$4,050	
101-761-711-000	Medicare	\$250	\$1,500	\$1,250	
101-761-751-000	Materials and Supplies	\$5,000	\$11,000	\$6,000	Emergency Bunny Fix, center shaft repair
101-761-970-000	Capital Outlay	\$0	\$5,123	\$5,123	Mixup on Tubing Invoice
		<u>\$42,200</u>	<u>\$71,323</u>	<u>\$29,123</u>	
Recreation Programs					
101-762-751-000	Materials and Supplies	\$750	\$2,000	\$1,250	Sails/Rigging (Yacht Club Donation)
101-762-970-000	Capital Outlay	\$0	\$6,200	\$6,200	Pram Shack Slab (Lions Club Donation)
		<u>\$750</u>	<u>\$8,200</u>	<u>\$7,450</u>	
	Increase/Decrease Revenue	\$29,579			
	Increase/Decrease Expenses	\$316,298			
	Net to Fund Balance	<u>-\$286,719</u>			

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**22/23 Budget Amendments  
March 27, 2023  
Major Street Fund**

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
		\$0	\$0	\$0	
Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
<b>Non-Motorized</b>					
202-458-702.000	Wages - Full Time Employees	\$2,000	\$500	-\$1,500	
202-458-707.000	Temp. Employees	\$500	\$45	-\$455	
202-458-709.000	Fica 6.2%	\$1,935	\$5	-\$1,930	
202-458-751.000	Materials & Supplies	\$1,000	\$200	-\$800	
202-458-760.000	Equipment Rentals	\$1,500	\$700	-\$800	
		<u>\$6,935</u>	<u>\$1,450</u>	<u>-\$5,485</u>	
<b>Surface Maintenance</b>					
202-463-751.000	Materials & Supplies	\$11,000	\$8,500	-\$2,500	
202-463-760.000	Equipment Rentals	\$20,000	\$11,000	-\$9,000	
		<u>\$31,000</u>	<u>\$19,500</u>	<u>-\$11,500</u>	
<b>Storm Drains</b>					
202-464-751.000	Materials & Supplies	\$5,000	\$47,900	\$42,900	Storm sewer by Waste Water Plant
		<u>\$5,000</u>	<u>\$47,900</u>	<u>\$42,900</u>	
<b>Winter Maintenance</b>					
202-478-702.000	Wages Full Time Employees	\$25,000	\$10,000	-\$15,000	
202-478-702.001	DPW Benefits	\$18,300	\$9,000	-\$9,300	
202-478-703.000	Salaries	\$5,000	\$1,000	-\$4,000	
202-478-709.000	Fica 6.2%	\$2,480	\$1,000	-\$1,480	
202-478-716.000	Defined Contribution Pension Plan	\$4,400	\$2,200	-\$2,200	
		<u>\$55,180</u>	<u>\$23,200</u>	<u>-\$31,980</u>	



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Increase/Decrease Revenue	\$0
Increase/Decrease Expenses	-\$6,065
Net to Fund Balance	\$6,065

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**22/23 Budget Amendments**  
**March 2th, 2023**  
**Local Street**

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
		\$0	\$0	\$0	
Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
<b>Reconstruction</b>					
203-453-702.000	Wages - Full Time Employees	\$30,000	\$45,000	\$15,000	
203-453-970.000	Capital Outlay	\$201,210	\$223,000	\$21,790	
		<b>\$231,210</b>	<b>\$268,000</b>	<b>\$36,790</b>	
<b>Non-Motorized</b>					
203-458-702.000	Wages - Full Time Employees	\$3,280	\$280	-\$3,000	
203-458-703.000	Salaries	\$500	\$0	-\$500	
203-458-751.000	Materials & Supplies	\$1,000	\$0	-\$1,000	
203-458-760.000	Equipment Rentals	\$1,500	\$500	-\$1,000	
		<b>\$6,280</b>	<b>\$780</b>	<b>-\$5,500</b>	
<b>Storm Drains</b>					
203-464-702.000	Wages - Full Time Employees	\$6,800	\$3,400	-\$3,400	
203-464-702.001	DPW Benefits	\$7,832	\$2,500	-\$5,332	
203-464-703.000	Salaries	\$2,000	\$0	-\$2,000	
203-464-707.000	Temp Employees	\$1,500	\$150	-\$1,350	
203-464-716.000	Defined Contribution Pension Plan	\$1,082	\$382	-\$700	
203-464-751.000	Materials & Supplies	\$5,000	\$50	-\$4,950	
203-464-760.000	Equipment Rentals	\$5,000	\$3,000	-\$2,000	
		<b>\$29,214</b>	<b>\$9,482</b>	<b>-\$19,732</b>	

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<b>Winter Maintenance</b>				
203-478-702.000	Wages - Full Time Employees	\$25,000	\$17,000	-\$8,000
203-478-702.101	DPW Benefits	\$31,150	\$13,000	-\$18,150
203-478-703.000	Salaries	\$5,000	\$1,200	-\$3,800
203-478-709.000	FICA 6.2%	\$2,170	\$1,170	-\$1,000
203-478-713.000	Overtime	\$5,000	\$3,000	-\$2,000
		<u>\$68,320</u>	<u>\$35,370</u>	<u>-\$32,950</u>
<b>Sweep / Flush</b>				
203-522-702.000	Wages - Full Time Employees	\$8,500	\$6,000	-\$2,500
203-522-702.101	DPW Benefits	\$8,633	\$4,633	-\$4,000
203-552-716.000	Defined Contribution Pension Plan	\$1,067	\$667	-\$400
		<u>\$18,200</u>	<u>\$11,300</u>	<u>-\$6,900</u>
<b>Administrative</b>				
203-537-702-101	DPW Benefits	\$0	\$3,000	\$3,000
203-537-703-000	Salaries	\$1,000	\$4,500	\$3,500
203-537-708-000	Unemployment	\$0	\$5,000	\$5,000
		<u>\$1,000</u>	<u>\$12,500</u>	<u>\$11,500</u>

Increase/Decrease Revenue	\$0
Increase/Decrease Expenses	<u>-\$16,792</u>
Net to Fund Balance	<u>\$16,792</u>

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**22/23 Budget Amendments**  
**March 27, 2023**  
**Solid Waste**

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
		\$0	\$0	\$0	
Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
<b>Composting</b>					
540-523-702.000	Wages - Full Time Employees	\$13,500	\$9,000	-\$4,500	
540-523-702.101	DPW Benefits	\$12,015	\$6,000	-\$6,015	
		<b>\$25,515</b>	<b>\$15,000</b>	<b>-\$10,515</b>	
<b>Garbage Collection</b>					
540-528-763.000	Land Fill Tipping Fees	\$62,000	\$68,000	\$6,000	
		<b>\$62,000</b>	<b>\$68,000</b>	<b>\$6,000</b>	
<b>City Clean Up</b>					
540-525-763.000	Land Fill Tipping Fees	\$6,000	\$12,000	\$6,000	
		<b>\$6,000</b>	<b>\$12,000</b>	<b>\$6,000</b>	
<b>Meter Reading &amp; Billing</b>					
540-539-754.000	Postage	\$0	\$1,500	\$1,500	
540-539-813.000	Credit Card Fees	\$0	\$2,000	\$2,000	
		<b>\$0</b>	<b>\$3,500</b>	<b>\$3,500</b>	
<b>Vehicle Expense</b>					
540-560-702.000	Wages - Full Time Employees	\$1,500	\$4,500	\$3,000	
540-560-751.000	Materials & Supplies	\$4,000	\$10,000	\$6,000	
540-560-755.000	Gas & Oil	\$13,000	\$22,000	\$9,000	
		<b>\$18,500</b>	<b>\$36,500</b>	<b>\$18,000</b>	

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Increase/Decrease Budgeted Revenue	\$0
Increase/Decrease Budgeted Expenses	<u>\$22,985</u>
Net to Fund Balance	-\$22,985

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**22/23 Budget Amendments**  
**March 27, 2023**  
**Electric Fund**

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
582-000-617-005	PCAC	\$0	\$370,000	\$370,000	Unforeseen high PCAC
582-000-665-000	Interest Income	\$15,000	-\$40,000	-\$55,000	bad year
582-000-643-000	Reconnect charge	\$0	\$2,230	\$2,230	missed at budget
582-000-646-000	Consumer services	\$5,500	\$6,125	\$625	more activity
		<u>\$20,500</u>	<u>\$338,355</u>	<u>\$317,855</u>	
Expenses					
<b>Street Lighting</b>					
582-448-807	Electricity	\$70,000	\$85,000	\$15,000	
		<u>\$70,000</u>	<u>\$85,000</u>	<u>\$15,000</u>	
<b>Admin</b>					
582-537-708-000	Unemployment	\$0	\$7,500	\$7,500	
582-537-724-000	Sick Pay	\$16,000	\$27,000	\$11,000	Payoff, Mon: used.
582-537-726-000	Funeral Pay	\$0	\$1,300	\$1,300	
582-537-804-000	Engineering & Architect Fees	\$0	\$1,510	\$1,510	Renee's Tower
582-537-808-000	Telephone	\$5,000	\$150	-\$4,850	Mis-coded, see cable
582-537-810-000	Cable	\$0	\$2,300	\$2,300	Mis-coded, see telephone
582-537-809-000	Cellphones	\$2,000	\$2,700	\$700	
582-537-813-000	Credit card fees	\$14,000	\$0	-\$14,000	Moved to 539
582-537-956-000	Bad debt	\$0	\$82,190	\$82,190	Utility write off's
		<u>\$37,000</u>	<u>\$124,650</u>	<u>\$87,650</u>	
<b>Meter Reading &amp; Billing</b>					
582-539-756-000	Computer	\$8,000	\$15,000	\$7,000	
582-539-813-000	Credit card fees	\$0	\$16,500	\$16,500	moved from 537
582-539-970-000	Capital outlay AMI	\$150,000	\$50,000	-\$100,000	meters sitting in Inv.
		<u>\$158,000</u>	<u>\$81,500</u>	<u>-\$76,500</u>	

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<b>New Construction</b>					
582-542-970-000	Capital Outlay	\$0	\$26,000	\$26,000	Waste water transformers
		\$0	\$26,000	\$26,000	
<b>Line Maintenance</b>					
582-544-751-000	Materials and supplies	\$12,000	\$22,500	\$10,500	Marble arms transformers
	Equipment rental	\$0	\$1,500	\$1,500	DPW equip.
	Contracted services	\$50,000	\$53,114	\$3,114	Transformer testing
		\$62,000	\$77,114	\$15,114	
<b>Meter Maintenance</b>					
582-547-702-000	Wages Full Time Employees	\$1,500	\$0	-\$1,500	
582-547-709-000	FICA	\$100	\$0	-\$100	
582-547-711-000	Medicare	\$25	\$0	-\$25	
582-547-716-000	Defined Contribution Pension Pl	\$200	\$0	-\$200	
582-547-751-000	Materials & Supplies	\$2,500	\$1,900	-\$600	
582-547-970-000	Capital Outlay	\$5,000	\$0	-\$5,000	
		\$9,325	\$1,900	-\$7,425	
<b>Energy &amp; substation</b>					
582-550-922-000	Energy WPPI	\$2,400,000	\$2,550,000	\$150,000	high power costs
		\$2,400,000	\$2,550,000	\$150,000	
<b>Energy Optimization</b>					
582-552-962-000	Energy Optimization	\$0	\$26,500	\$26,500	no program in the beginning of the year
		\$0	\$26,500	\$26,500	
<b>Building &amp; grounds</b>					
582-555-970-000	Capital outlay	\$0	\$38,413	\$38,413	Neglected to do budget ammendment last year
		\$0	\$38,413	\$38,413	for unspent money. Siding
<b>Increase/Decrease Budgeted Revenue</b>			\$317,855		
<b>Increase/Decrease Budgeted Expenses</b>			\$274,752		
<b>Net to Fund Balance</b>			\$43,103		

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22/23 Budget Amendments  
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Waste Water

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
590-000-451.000	LIABILITY & PROPERTY INSURANCE REIMB	\$0	\$10,565	\$10,565	
590-000-607.000	TAP FEES	\$0	\$4,000	\$4,000	
590-000-607.007	NLSD TAP FEE	\$2,000	\$0	(\$2,000)	
590-000-615.001	SEWER CHARGE REVENUE	\$1,445,287	\$1,395,700	(\$49,587)	
590-000-615.002	MASONVILLE TWP REVENUE	\$8,000	\$10,400	\$2,400	
590-000-646.000	CONSUMER SERVICE	\$5,000	\$1,750	(\$3,250)	
590-000-653.005	SALE OF EQUIPMENT/ASSETS	\$0	\$4,800	\$4,800	
590-000-658.000	PENALTY INCOME	\$10,000	\$15,000	\$5,000	
590-000-665.000	INTEREST INCOME	\$5,500	(\$11,000)	(\$16,500)	
590-000-666.001	LIABILITY & PROPERTY INSURANCE REIMB	\$5,500	(\$3,281)	(\$8,781)	
590-000-692.001	SRF PROCEEDS	\$9,500,000	\$5,607,628	(\$3,892,372)	
		<u>\$10,981,287</u>	<u>\$7,033,562</u>	<u>-\$3,947,725</u>	
Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
Administrative					
590-537-702.000	WAGES FULL TIME EMPLOYEES	\$0	\$1,260	\$1,260	
590-537-703.000	SALARIES	\$30,000	\$38,000	\$8,000	
590-537-705.000	VACATION PAY	\$21,000	\$23,500	\$2,500	
590-537-706.000	HOLIDAY PAY	\$5,200	\$10,182	\$4,982	
590-537-708.000	UNEMPLOYMENT	\$10	\$3,000	\$2,990	
590-537-709.000	FICA 6.2%	\$4,427	\$5,500	\$1,073	
590-537-716.000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$7,000	\$10,000	\$3,000	
590-537-724.000	SICK PAY	\$9,040	\$6,400	(\$2,640)	
590-537-726.000	FUNERAL PAY	\$2,500	\$0	(\$2,500)	
590-537-727.000	WORKERS COMP	\$2,500	\$0	(\$2,500)	
590-537-728.000	POSTAGE	\$7,800	\$8,800	\$800	
590-537-735.000	EDUCATION & TRAINING	\$4,000	\$5,920	\$1,920	
590-537-756.000	COMPUTER	\$5,000	\$6,200	\$1,200	
590-537-762.000	INTEREST EXPENSE-PLANT	\$113,375	\$3,329	(\$110,046)	
590-537-800.004	GIS	\$5,000	\$1,500	(\$3,500)	
590-537-813.000	CREDIT CARD FEES	\$5,500	\$0	(\$5,500)	
590-537-956.000	BAD DEBT	\$0	\$26,964	\$26,964	
590-537-968.000	DEPRECIATION	\$117,300	\$125,464	\$8,164	
590-537-992.001	SRF INTEREST	\$0	\$2,931	\$2,931	



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		\$339,652	\$278,750	(\$60,902)
<b>Meter Reading &amp; Billing</b>				
590-539-702.000	WAGES-FULL TIME EMPLOYEES	\$10,000	\$10,700	\$700
590-539-705.000	VACATION PAY	\$850	\$1,200	\$250
590-539-706.000	HOLIDAY PAY	\$450	\$543	\$93
590-539-716.000	DEFINED CONTRIBUTION PENSION PLAN	\$1,270	\$1,360	\$90
590-539-754.000	POSTAGE	\$3,870	\$5,100	\$1,230
590-539-813.000	CREDIT CARD FEES	\$0	\$7,800	\$7,800
		\$16,540	\$26,703	\$10,163
<b>Consumer Services</b>				
590-540-800-000	CONTRACTED SERVICES	\$4,000	\$2,000	(\$2,000)
590-540-760-000	EQUIPMENT RENTALS	\$1,000	\$500	(\$500)
590-540-751-000	MATERIALS & SUPPLIES	\$1,000	\$500	(\$500)
590-540-702-000	WAGES FULL TIME EMPLOYEES	\$5,200	\$3,500	(\$1,700)
		\$11,200	\$6,500	(\$4,700)
<b>Line Maintenance</b>				
590-544-702-000	WAGES-FULL TIME EMPLOYEES	\$4,200	\$5,500	\$1,300
590-544-709-000	FICA	\$355	\$400	\$45
590-544-711-000	Medicare	\$80	\$100	\$20
		\$4,635	\$6,000	\$1,365
<b>Meter Maintenance</b>				
590-547-970.000		\$38,587	\$43,868	\$5,281
		\$38,587	\$43,868	\$5,281
<b>Plant Operation &amp; Maintenance</b>				
590-549-702.000	WAGES FULL TME EMPLOYEES	\$57,000	\$45,000	(\$12,000)
590-549-703.000	SALARIES	\$3,000	\$1,000	(\$2,000)
590-549-716.000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$7,205	\$6,400	(\$1,805)
590-549-751.000	MATERIALS & SUPPLIES	\$10,000	\$18,000	\$8,000
590-549-764.000	TREATMENT CHEMICALS	\$23,000	\$26,000	\$3,000
590-549-805.000	WATER & SEWER	\$1,270	\$3,320	\$2,050
590-549-806.000	NATURAL GAS	\$7,000	\$9,000	\$2,000
590-549-807.000	ELECTRICITY	\$34,000	\$39,000	\$5,000
590-549-970.000	CAPITAL OUTLAY	\$90,000	\$20,000	(\$70,000)
		\$232,475	\$166,720	(\$65,755)

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<b>Lift Stations</b>				
590-553-702-000	WAGES-FULL TIME EMPLOYEES	\$12,000	\$8,500	(\$3,500)
590-553-751-000	MATERIALS & SUPPLIES	\$2,000	\$5,000	\$3,000
590-553-800-000	CONTRACTED SERVICES	\$3,500	\$2,000	(\$1,500)
590-553-970-000	CAPITAL OUTLAY	\$15,000	\$0	(\$15,000)
		<u>\$32,500</u>	<u>\$15,500</u>	<u>(\$17,000)</u>
<b>Building &amp; Grounds</b>				
590-555-702-000	WAGES-FULL TIME EMPLOYEES	\$10,300	\$21,500	\$11,200
590-555-709-000	FICA	\$860	\$1,400	\$540
590-555-711-000	Medicare	\$200	\$330	\$130
590-555-713-000	Overtime	\$3,500	\$2,000	(\$1,500)
590-555-716-000	Defined Contribution Pension Plan	\$1,585	\$2,400	\$815
590-555-751-000	Materials & Supplies	\$0	\$500	\$500
590-555-800-000	Contracted Services	\$1,500	\$0	(\$1,500)
		<u>\$17,945</u>	<u>\$28,130</u>	<u>\$10,185</u>
<b>Project Plant Improvements</b>				
590-556-702-000	WAGES-FULL TIME EMPLOYEES	\$5,000	\$650	(\$4,350)
590-556-713-000	Overtime	\$1,000	\$50	(\$950)
590-556-716-000	Defined Contribution Pension Plan	\$2,600	\$1,700	(\$900)
590-556-800-000	Contracted Services	\$138,666	\$147,250	\$8,584
590-556-804-000	Engineering & Architect Fees	\$196,500	\$500,000	\$303,500
590-556-816-000	State Fees	\$0	\$1,100	\$1,100
590-556-970-000	Capital Outlay	\$9,203,500	\$4,959,278	(\$4,244,222)
		<u>\$9,547,266</u>	<u>\$5,610,028</u>	<u>(\$3,937,238)</u>
<b>Sew Grant</b>				
590-561-995-401	Transfer from Capital Projects Fund	\$0	\$2,507	\$2,507
		<u>\$0</u>	<u>\$2,507</u>	<u>\$2,507</u>
				Balance of Expenses left in Capital Projects Fund

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Consent Order				
590-562-702-000	WAGES-FULL TIME EMPLOYEES	\$9,000	\$3,600	(\$5,400)
590-562-703-000	Salaries	\$4,000	\$3,000	(\$1,000)
590-562-751-000	Materials & Supplies	\$5,000	\$2,000	(\$3,000)
590-562-800-000	Contracted Services	\$2,500	\$3,600	\$1,100
590-562-804-000	Engineering & Architect Fees	\$45,000	\$15,000	(\$30,000)
590-562-816-000	State Fees	\$10,000	\$0	(\$10,000)
590-562-970-000	Capital Outlay	\$10,000	\$0	(\$10,000)
		<u>\$85,500</u>	<u>\$27,200</u>	<u>(\$58,300)</u>
	Increase/Decrease Revenue	- \$3,947,725		
	Increase/Decrease Expenses	- \$4,114,394		
	Net to Fund Balance	<u>\$166,669</u>		

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**22/23 Budget Amendments**  
**March 27, 2023**  
**Water**

Revenues		Original Budget Amount	Amended Budget Amount	Difference	Notes
591-000-614.003	WELL POINTS & WATER TESTING	\$3,800	\$2,650	(\$1,150)	less than expected
591-000-665.000	INTEREST INCOME	\$4,200	\$18,474	\$14,274	bad year in market
		<u>\$8,000</u>	<u>\$21,124</u>	<u>\$13,124</u>	
Expenses		Original Budget Amount	Amended Budget Amount	Difference	Notes
<b>New Lines</b>					
591-534-970.000	CAPITAL OUTLAY	\$100,000	\$56,504	-\$43,496.00	engineer + majority of mats.
		<u>\$100,000.00</u>	<u>\$56,504.00</u>	<u>-\$43,496.00</u>	
<b>Administration</b>					
591-537-956.000	BAD DEBT	\$0.00	\$23,519.00	\$23,519.00	commision approved
591-537-968.000	DEPRECIATION - CURRENT	\$82,045.00	\$97,323.00	\$15,278.00	higher than expected
		<u>\$82,045.00</u>	<u>\$120,842.00</u>	<u>\$38,797.00</u>	
<b>Safety Training</b>					
591-538-702.000	WAGES FULL TIME EMPLOYEES	\$700.00	\$1,180.00	\$480.00	
591-538-703.000	SALARIES	\$500.00	\$1,205.00	\$705.00	
591-538-800.000	CONTRACTED SERVICES	\$2,000.00	\$2,315.00	\$315.00	
		<u>\$3,200.00</u>	<u>\$4,700.00</u>	<u>\$1,500.00</u>	
<b>Meter Reading &amp; Billing</b>					
591-539-813.000	CREDIT CARD FEES	\$0.00	\$7,707.00	\$7,707.00	
		<u>\$0.00</u>	<u>\$7,707.00</u>	<u>\$7,707.00</u>	
<b>Consumer Services</b>					
591-540-702.000	WAGES FULL TIME EMPLOYEES	\$5,250.00	\$13,521.00	\$8,272.00	Lat and Pb serve work
591-540-702.101	DPW BENEFITS	\$200.00	\$1,340.00	\$1,140.00	
591-540-707.000	TEMPORARY EMPLOYEES	\$0.00	\$462.00	\$462.00	
591-540-709.000	FICA 6.2%	\$800.00	\$1,315.00	\$515.00	
591-540-711.000	MEDICARE 1.45%	\$210.00	\$307.00	\$97.00	
591-540-716.000	DEFINED CONTRIBUTION PENSION PLAN EXP	\$1,150.00	\$2,124.00	\$974.00	
591-540-751.000	MATERIALS & SUPPLIES	\$2,000.00	\$2,400.00	\$400.00	
591-540-970.000	CAPITAL OUTLAY	\$8,000.00	\$19,955.00	\$11,955.00	
		<u>\$17,610.00</u>	<u>\$41,425.00</u>	<u>\$23,815.00</u>	Lat and Pb serve work

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<b>Line Maintenance</b>					
591-544-751.000	MATERIALS & SUPPLIES	\$2,000.00	\$2,817.00	\$817.00	ordered more hymax
		\$2,000.00	\$2,817.00	\$817.00	
<b>Reservoir &amp; Elev Tank</b>					
591-545-807-000	Electricity	\$5,000.00	\$7,300.00	\$2,300.00	
591-545-751-000	Materials & Supplies	\$500.00	\$2,300.00	\$1,800.00	
591-545-800-000	Contracted Services	\$3,600.00	\$8,210.00	\$4,610.00	
591-545-970.000	CAPITAL OUTLAY	\$300,000.00	\$24,553.00	-\$275,447.00	Didn't paint tower
		\$309,100.00	\$42,363.00	-\$266,737.00	
<b>Meter Maintenance</b>					
591-547-970.000	CAPITAL OUTLAY	\$39,000.00	\$61,467.00	\$22,467.00	used full ARPA funds
		\$39,000.00	\$61,467.00	\$22,467.00	
<b>Plant O &amp; M</b>					
591-549-702.000	WAGES FULL TIME EMPLOYEES	\$21,650.00	\$26,502.00	\$4,852.00	ran longer hrs.
591-549-751.000	MATERIALS & SUPPLIES	\$2,500.00	\$4,000.00	\$1,500.00	painting
591-549-807.000	ELECTRICITY	\$34,000.00	\$37,179.00	\$3,179.00	ran longer hrs.
		\$58,150.00	\$67,681.00	\$9,531.00	
<b>Building &amp; Grounds</b>					
591-555-702-000	Wages Fulltime Employees	\$2,500.00	\$5,500.00	\$3,000.00	
		\$2,500.00	\$5,500.00	\$3,000.00	
<b>Plant Improvements</b>					
591-556-804.000	Engineers & Architects	\$0.00	\$5,000.00	\$5,000.00	commission Approved
		\$0.00	\$5,000.00	\$5,000.00	only spent \$1980 jan/Feb 23
<b>Increase/Decrease Revenue</b>		\$13,124.00			
<b>Increase/Decrease Expenses</b>		-\$197,599.00			
<b>Net to Fund Balance</b>		\$210,723.00			

## MOTION CARRIED

Motion by Mayor Thompson; seconded by Commissioner Akkala to approve request for disbursement of funds draw #8 totaling \$658,270.00.

## MOTION CARRIED

Motion by Commissioner Mantela; seconded by Commissioner Styczynski to approve the purchase of Granular Activated Carbon in the amount of \$104,240.00 in Fiscal Year 2023-2024 from Calgon.

## MOTION CARRIED

Motion by Mayor Thompson; seconded by Commissioner Mantela to approve:

March 27, 2023  
Gladstone, MI  
6:00 PM

**CITY OF GLADSTONE  
Resolution No. 2023-05  
Adoption of the 2023 Delta County Hazard Mitigation Plan**

WHEREAS, hazard mitigation defined as any action taken before, during, or after a disaster or emergency to permanently eliminate or reduce the long-term risk to human life and property; and

WHEREAS, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, is the federal law that creates the framework for state, local, Tribal and territorial governments to engage in hazard mitigation planning to receive certain types of non-emergency disaster assistance; and

WHEREAS FEMA manages the Hazard Mitigation Grant Program which provides funding to state, local tribal and territorial governments so they can develop hazard mitigation plans and rebuild in a way that reduces, or mitigates, future disaster losses in their communities; and

WHEREAS, the Federal Government, the State of Michigan, Delta County and the City of Gladstone Commission all recognize the importance of preventing or lessening the damage and impact of disasters and emergencies through hazard mitigation; and

WHEREAS, the City of Gladstone has a unique role to play in coordinating the hazard mitigation activities of federal and state and local governments by identifying local county hazards; and assisting in possible mitigation efforts; and

WHEREAS, the 2023 Delta County Hazard Mitigation Plan identifies mitigation goals and actions to eliminate or reduce long-term risk to people and property in the City of Gladstone from the impacts of future hazards and disasters; and

WHEREAS, adoption by the Gladstone City Commission demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2023 Delta County Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED the Gladstone City Commission adopts the 2023 Delta County Hazard Mitigation Plan.

Ayes:

Nays:

Absent:

**I HEREBY CERTIFY** that the foregoing is a resolution duly made and passed by the Gladstone City Commission at their regular meeting held on February 27, 2023 in the City Hall Commission Chambers, with a quorum present.

March 27, 2023

\_\_\_\_\_  
Kimberly Berry, City Clerk

March 27, 2023  
Gladstone, MI  
6:00 PM

Commissioner Akkala	Yes
Commissioner Mantela	Yes
Commissioner Pontius	Absent - Excused
Commissioner Styczynski	Yes
Mayor Thompson	Yes

**MOTION CARRIED**

Motion by Commissioner Mantela; seconded by Commissioner Styczynski to approve the letter of agreement between the City of Gladstone and Teamsters Local Union No. 406 effective March 31, 2023 at 11:59 P.M. EST.

**MOTION CARRIED**

Motion by Commissioner Styczynski; seconded by Commissioner Akkala to approve and authorize City Manager Eric Buckman to sign the Memorandum of Understanding and to begin negotiations with IBEW Local Union 876.

**MOTION CARRIED**

Motion by Commissioner Mantela; seconded by Commissioner Styczynski to approve the tentative agreement for contract as presented for the Teamsters Local Union 406 effective April 1, 2023.

**MOTION CARRIED**

Motion by Mayor Thompson; seconded by Commissioner Akkala to approve the transfer of land to Mr. Patrick Johnson as presented with all costs associated with the transfer assigned to Mr. Johnson including the \$500 administrative fee to the City of Gladstone.

**MOTION CARRIED**

Motion by Commissioner Mantela; seconded by Commissioner Styczynski to commit to General Fund balance the total amount of \$275,037.70 as follows:

Public Safety Equipment – CIP \$23,517.07

Public Safety Fire – CIP \$105,842.94

DPW – CIP \$126,511.88

K9 Fund \$19,165.81

**MOTION CARRIED**

Manager Buckman commented on the following:

- Attended the monthly DATA meeting.
- Attended the DDA meeting.
- Attended the Delta County EDA meeting.
- Teamsters, POLC Officers, POLC Command in contract negotiations

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Gladstone, MI

6:00 PM

- Happy Birthday to my neighbor and lifetime Gladstone Resident, Mrs. Norma Jarvis on her 104<sup>th</sup> birthday
- Congratulations and thank you to Paul Marenger, Lineman on his retirement from the city this Friday with 32 years of service
- Received the proposed judgement of the tax tribunal regarding last year's special assessment – Mike O'Connor was the designated representative for the five property owners. The proposed judgement is that special assessments are AFFIRMED there is a 20 day appeals window before final judgment entered

City Clerk Berry stated she will be on vacation this week for Spring Break.

There being no further business before the Commission, Mayor Thompson adjourned the meeting at 6:54 PM

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Joe Thompson, Mayor

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Kimberly Berry, City Clerk