

**DDA
DDA Meeting Minutes
March 15, 2022 Regular Meeting
City Hall Chambers
8:00 AM**

Members Present: Marcey Skwor, Derby Chase, Jay Bostwick, Linda Norlander, Kyle Closs, Robert LeDuc, Mayor Thompson

Members Absent: Linda Howlett, Mike Williams, Erica Quinn

Vacancies - 2

Other Staff Present: Ron Miaso, Renée Barron, Eric Buckman, Patricia West

Guests / Public: None

Meeting was brought to order by Jay Bostwick at 8:05

I. CALL TO ORDER

- a. Roll Call was noted

II. Amendments to Agenda

None

III. PUBLIC COMMENT

Ron introduced Patricia West, the new Farmers Market Coordinator. Patricia attended Gladstone High School and is returning to Gladstone with their family. She discussed some of her plans for the Market, a grant that she wrote to help with the Market Entertainment, and a new online application.

IV. APPROVE MINUTES – February 15, 2022

Motion by Derby Chase; seconded by Kyle Closs to approve the DDA Regular Meeting Minutes – February 15, 2022.

*****MOTION CARRIED UNANIMOUSLY*****

V. PUBLIC HEARING:

None

VI. BUDGET:

a. Year to Date as of February 28, 2022.

Ron Miaso reported that the financial reports were not yet available from the Treasurer and that he would prepare and send to the Board when available.

VII. UNFINISHED BUSINESS:

a. North Shore Update

Eric Buckman, Renée Barron, and Ron Miaso met with a potential developer and issues in moving forward are the very high construction costs and contractor availability. Added meetings are planned to strategize options.

b. RRC 2.0

Ron Miaso reported that a scheduled meeting of the Committee was cancelled due to a lack of members being able to attend but would be rescheduled.

c. 2022/2023 FY Budget

Ron reviewed the propped budget highlights to the fiscal year beginning April 1, 2022. The budget detail was included in the Agenda Package.

VIII. NEW BUSINESS

a. DDA Board Vacancy

Ron Miaso reported that Erica Quinn submitted her resignation from the DDA Board due to a change in employment. The resignation letter was included in the Agenda Package.

Motion by Marcy Skwor; seconded by Robert LeDuc to accept, with regrets, the resignation of Erica Quinn.

*****MOTION CARRIED UNANIMOUSLY*****

b. Farmers Market Coordinator

The Board discussed the intent to track the hours of the position throughout the year and determine at the next budget development process appropriate changes in compensation that might be needed.

IX. COMMENTS

a. City Manager

City Manager Buckman informed the Board that the Gladstone Oaks Golf Course is owned by the City and that the Restaurant has been sold.

b. DDA/EDC Coordinator

Ron informed the Board that he would be making a presentation to the Rotary Club on March 15th representing the City.

Ron also gave an overview of Public Act 57 of 2018 discussing some of the requirements included in the Act.

c. DDA Board Members

The Board requested a discussion of the By-Laws for the DDA.

X. PUBLIC COMMENT

None

XI. ADJOURNMENT

Motion by Derby Chase; seconded by Marcy Skwor to adjourn.

*****MOTION CARRIED UNANIMOUSLY*****

The DDA adjourned at 8:45 A.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'RM' or 'Ron Miaso', written in a cursive style.

Ron Miaso, DDA / EDC Coordinator