

City of Gladstone

Automatic Utility Bill Payment Application

I (We) authorize the City of Gladstone to automatically deduct the monthly utility bill(s) from the account listed below. This authorization is to remain in effect until the City of Gladstone receives written notice of termination. I understand the City of Gladstone may also terminate this agreement with 10 days written notice.

Name (as it appears on bill) _____

Address _____

Telephone Number _____

Financial Institution _____

Routing # _____ Checking Acct # _____

(included voided check)

Utility Bill Account # _____

Utility Bill Account# _____

Signature _____ Date _____
(must be signer on the account)

The first bill due date after signing up will not pull the money from your account. It will only be a test to insure that all bank account information is correct. You will need to pay that bill.

***Name of primary utility account holder must be on the checking or savings account.
If bill is sent c/o another person, please let us know so we may change the c/o person to primary account holder and place the other person to secondary.***

Please call 906-428-3737 with any questions on this form.

ACH payments that are returned for non-payment may be assessed a NSF fee per fee schedule as approved by City Commission.

Return completed form & copy of a check to
Gladstone City Hall, 1100 Delta Avenue
Mail to City of Gladstone, 1100 Delta Avenue, Gladstone, MI 49837
Fax to 906-428-3122
Email to plebombard@gladstonemi.org