



**Request for Proposal/Quotation
Work Truck
April 1,2024**

The City of Gladstone Public Works Department is seeking qualified a vendor to supply a new, three-quarter ton, four-wheel drive work truck. Sealed bids shall be submitted to the City using the enclosed bid form. Bids shall be either hand-delivered to City Hall, or by US mail in sealed envelopes marked “Public Works Pickup Truck” and addressed to Kim Berry City Clerk, 1100 Delta Avenue Gladstone MI. 49837. Electronic submission of bids shall not be accepted. Bids shall be received by Monday April 15, 2024, at 2:00 PM, and at said time, bids will be opened and read aloud. The bid opening will be held in-person at Gladstone City Hall. All pre-bid correspondence shall be submitted electronically to Barry Lund, Public Works Director, at blund@gladstonemi.gov. The City of Gladstone reserves the right to waive any informality in the bids, to accept any bid, and to reject any or all bids, should it be deemed in the best interest of the City to do so. The City of Gladstone further reserves the right to cancel or amend this RFP at any time.

Requirements of this RFP

- The enclosed bid form shall be fully completed and submitted by the due date.
- Each bidder shall provide evidence of adherence to the specifications within this RFP.
- Any items not specifically noted or specified in this RFP that is required to supply the equipment requested, shall be considered incidental. Bidders shall provide lump sum pricing on the bid form.
- The bidder shall note any deviations from the specifications on the enclosed bid form.
- Each bidder shall provide a warranty period for the equipment provided on the enclosed bid form.
- The equipment shall be completely inspected and serviced by the bidder prior to delivery.

Acceptance of Bid

The acceptance of the bids shall be based on the following criteria:

- Cost.
- Adherence to the Specifications.
- Delivery Date.

Specifications

General:

A 2024, or unused leftover 2023, 3/4 Ton size/series, or equivalent, make/model truck. The truck will be a 4-wheel drive work truck with snowplow package.

Cab and Body:

(a) Shall be a regular two-door cab, four-wheel drive, with a utility service body (97.8" in length, i.e., 8-foot long).

(b) In addition, the following features shall also be factory installed, if not included in specified trim level: heating, air conditioning, split vinyl bench seat 40/20/40 vinyl, cushioned with folding backs, vinyl floor covering, floor mats, power door locks, electric windows, electric rear window defogger, dual foldaway mirrors, roof marker lights and an AM/FM Stereo with clock.

(c) Engine: To be an eight (8) cylinder gas engine. The engine and components shall meet all applicable Federal and State air emission standards.

(d) Transmission: Shall be fully automatic, electronic, and equipped with transmission oil cooler.

(e) Electrical: 12 Volts Standard with snowplow prep package.

(f) Axles: Standard for model.

(g) Wheelbase: Standard for model.

(h) GVWR: Standard for model.

(i) Suspension: Heavy-duty shock absorbers: double acting on both front and rear.

(j) Steering System: Standard for model.

(k) Bumpers: Front bumper and rear step bumper.

(l) Trailer Hitch: Standard 2" receiver; mounted to frame or built into rear bumper with plug in for trailer lights.

(m) Paint & Colors: Exterior color shall be white or yellow. Interior trim to be "black" or "gray" in color.

(n) Fuel System/Tank: Largest capacity for vehicle specified.

(o) Tires/Wheels: Delivery of one full-size spare tire and rim to also be included.

Accessories:

(a) Include four (4) auxiliary ‘upfitter’ switches

(b) Include backup camera for reverse gear.

Manuals

In addition to the Owner's Manual, vehicle service manuals (for engine, chassis, electrical, and service body) shall be provided in a book format and/or electronic format.

Warranty

The successful bidder shall provide applicable warranty information on the enclosed bid form. The warranty shall commence at the time of delivery.

Delivery Date

The delivery date shall be stated on the enclosed bid form and may be a determining factor in the award of the bid.

Bid Alternatives

If finances allow, the city may opt to purchase the following bid alternatives. Please provide pricing for the following options on the bid form under “Bid Alternates #1, #2, and #3:

- Bid Alternate #1: Rustproofing of entire vehicle.
- Bid Alternate #2: Installation of Boss Smart Hitch 2 with wiring harness and hand controller.
- Bid Alternate #3: 8’2” Boss XT V plow (stainless steel or Polly)

Pickup Truck Bid Proposal Form

The undersigned agrees to provide the pickup truck as specified in the RFP and as bid below:

Lump Sum Bid Price per Specifications: \$_____

Bid Alternate #1 (Rustproofing): \$_____

Bid Alternate #2 (Smart Hitch 2): \$_____

Bid Alternate #3 (8'2" Boss Plow): \$_____

Warranty Info: _____

Delivery Date: _____

Deviations from Specifications: _____

Signed: _____

Printed Name: _____

Phone Number: _____

Company: _____

Address: _____

Bid shall be in a sealed envelope marked:

“Public Works Pickup Truck”

Kim Berry City Clerk,

1100 Delta Avenue Gladstone MI. 49837.